



### Job Responsibilities

Responsible in executing EQM plan for plant and production facility, repair of any damages and improvement .

- Execute EQM plan for all plant installation as instructed by Superior.
- Attend to all breakdowns and carry out professional repair of plant installation, production tools, fixtures, equipment's and machines with superior supervision and instruction.
- Report breakdown and findings to superior for immediate action.
- Update spare part required in daily morning meeting within department.
- Check lighting system and rectify faulty or hazards item / issue.
- Daily routine check/ inspect air condition, humidifier, LEVs, STP, cooling towers, air compressor water and fire protection system in order.
- Check and report water tank level and electric power supply condition daily.
- Check and inspect effectiveness ground monitoring and ESD system.
- Check, maintain and update checklist all machine parameter for production and facility equipment/ instruments .
- Check, monitor and report Cleaners routine activities and covered area cleanness.
- Fabricate and construct partition, light, pipes, racks etc as per instruction from Superior.
- Responsible for continuously repainting on building walls, pipe and facilities surroundings.
- Support all departments for relocate and re-arrange of machine and others.
- To support manpower shortage and project arrangements.
- Discuss with superior ideas to get the process done more effectively and efficiently
- Train all employees/ operators/users on proper machine/ equipment handling and brief functions, uses and safety measures to observe.
- Ensure that safe working methods are adopted at all time and caution all employees against unsafe act
- Any other duties as and when assigned by the Head of Department / Superior /Section Head .

### Job requirements

- Certificate in electrical or mechanical engineering with minimum 2 years working experience in the similar environment. **OR**
- Diploma in Electrical and Mechanical Engineering with minimum 1 year working experience in similar environment.

### Contact

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