Business Analyst (ERP)

Penang, Malaysia

JOB DESCRIPTION

The Role:

We are looking for an experienced Business Analyst with strong background in the ERP (Infor LN) functional area along with technical knowledge.
The candidate must have exposure to ERP (Infor LN) system functionalities (finance, manufacturing, supply chain, production planning, warehousing) as well as business processes knowledge and integration with different business applications.

The Business Analyst is at its core to
- collaborate with business process owners and functional key users in multiple geographical regions to drive ERP business process harmonization and improvement
- work closely with IT technical team and consultants to analyze and resolve system functionality issues
- conduct functional assessments, document requirements, and provide recommendations on solutions
- perform smoke testing, sanity testing, and/or regressing testing before migrating from DEV/TEST to PROD environment
- learn and perform advanced, customized configuration in ERP system to meet business needs

The position is based in Penang, Malaysia.

Responsibilities:

Essential Duties & Responsibilities:
- Work with business process owners and functional key users to gain full understanding of business process requirements and/or issues
- Coordinate requirements walkthrough and signoffs, verifying with stakeholders that use cases and process models accurately portray specific business needs
- Conduct functional assessments, identify process / system gap, and recommend optimal resolution related to ERP functionality
- Configure and tests functionality of ERP system to satisfy business requirements as they change
- Document business requirement changes and update process flows as needed to maintain procedural governance
- Assist with implementations and upgrades to the ERP system in the areas of data migration, data validation, system configuration, table sharing, testing, conference room pilot (CRP), user acceptance testing (UAT) and documentation
- Troubleshoot ERP anomalies and process issues within the Infor LN system
- Maintain up to date product and technical knowledge of the Infor portfolio and roadmap
- Lead internal sessions around administration, integration, and reporting
- Communicate and provide regular updates to project team and functional manager

Skills & Experience:

- 3-5 years of experience in business analysis role (preferably ERP Infor LN)
- Possess ERP implementation experience across all business process areas (manufacturing, warehousing, planning etc.)
- Possess good ERP application knowledge with good analytical and problem-solving skills
- Possess integration skills: API, Web Services, Workflow and Alerts, EDI, ION, and Infor OS
- Proficient and proven experience working with diverse teams of business users, IT technical team, consultants on all phases of the software development life cycle
- Hands-on, motivated, and proactive individual who is good at self-learning and desire to continuously learn
- Excellent written and oral communication skills in English
- Excellent interpersonal skill, result-oriented, strong sense of responsibility and attention to details
- Bachelor's degree in Computer Science or IT or MIS or related discipline

Location:

The role is located at ESCATEC's corporate headquarters in Bayan Lepas, Penang, Malaysia.

Contact:

Please send your cover letter, resume/CV, copies of diplomas/certificate and a recent photo

to:

Ms. GH Ho
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